

INSTRUCTIONS TO CANDIDATES FOR THE POST OF THE NAIB TEHSILDAR & TEHSIL WELFARE OFFICER (MAIN) WRITTEN EXAMINATION-2018.

VERY IMPORTANT:-

**The candidate will only write his / her Roll No., Name of candidates, category, Examination name, Centre, Subject / Paper and Date only on the outer sheet (of pink colour) attached with the descriptive Answer Book and not to write anything on the title page of the descriptive Answer Book.**

The candidate must read the following instructions. Failure to observe any instruction will render him / her liable to such action as the Commission may deem fit to take under the facts and circumstances:-

1. Candidates are advised to visit office web site for the **time table / examination schedule and examination centre. The admission letter will be supplied to the candidates in the Examination Centre.**
2. The seating arrangements will be displayed in the examination notice board. A seat marked with a Roll Number will be allotted to each candidate. The candidate will be required to find and occupy his / her allotted seat at least 20 minutes before the commencement of the examination.
3. The admission to this examination does not imply that his/her candidature has finally been cleared by the Commission or that the entries made by the candidate in his/her application form for the examination have been accepted by the Commission as true and correct. If any candidate qualify this examination he/she will have to produce all original documents in support of his/her claims made for preliminary examination at the time of personality test. A candidate must also note that if subsequent issue of the admission letter, ineligibility is detected at any stage before or after the main written examination or if the conditions in the rules / instructions given in Commission Notice for examination or any addition information / documents called for at any stage are not complied with in the specified time, he/she will not be allowed to take the examination / personality test.
4. No candidate shall be admitted to the Examination Hall / Room after 30 minutes of the commencement of the paper in each session. No candidate will be permitted to leave the examination Hall until the expiry of Half Time.
5. Discrepancy, if any, in the Admission Letter be brought to the notice of the Commission.
6. The Commission does not supply any article of stationery except authorized Answer Book / Supplementary Book in the examination.
7. Taking tea is prohibited inside the examination hall / room. Smoking in the examination hall or in the premises is punishable offence.
8. The candidate will furnish such necessary and correct information as may be asked for from him / her in the examination hall by the invigilator / Deputy Supervisor / Centre Supervisor.
9. Carrying or use of **MOBILE PHONE, PAGER OR ANY OTHER COMMUNICATION DEVICE** are banned in the examination venue.
10. The candidate must cross the page(s) left blank in his / her Answer Book or Supplementary Answer Book, as the case may be, after attempting the last question during the allotted time in each paper of examination.

## SCHEME OF EXAMINATION

There will be following 04 papers for the posts of NAIB TEHSILDAR & TEHSIL WELFARE OFFICER for the Main Examination as under:-

Sr. No.	Paper	Marks	Time	Type of paper
1	Paper-I (General Knowledge & Current Affairs)	100 Marks	2 Hours	Objective Type
2	Paper-II (General English)	50 Marks	1.30 Hours	Conventional Type
3	Paper-III(English Essay)	50 Marks	1.30 Hours	Conventional Type
4	Paper-IV(Hindi)	50 Marks	1.30 Hours	Conventional Type

**There will be negative marking (Penalty) for wrong (incorrect) Answers for Paper-I (General Knowledge & Current Affairs) (as detailed below) for all questions:**

- i) There are four alternatives for the answers to every question. For each question for which a wrong answer has been given by the candidate, one fourth (0.25) of the marks assigned to that question will be deducted as penalty.
- ii) If a candidate gives more than one answer, it will be treated as a wrong answer even if one of the given answers happen to be correct and there will be same penalty as above for that question.
- iii) If a question is left blank i.e. no answer is given buy the candidate, there will be no penalty for that question.

The candidates are advised to appear in the (Main) Written Examination for the posts of NAIB TEHSILDAR & TEHSIL WELFARE OFFICER at H.P. Public Service Commission Examination Hall No. I and Govt. Industrial Training Institute, Shimla Near Indian Institute of Advanced Study Shimla-171005, as per examination centre allotted to them. Date Sheet given here as under:-

Sr. No.	Date	Time	Paper
1	09-10-2018	03.00 PM to 05.00 PM	Paper-I (General Knowledge & Current Affairs)
2	10-10-2018	03.00 PM to 04.30PM	Paper-II (General English)
3	11-10-2018	03.00 PM to 04.30PM	Paper-III(English Essay)
4	12-10-2018	03.00 PM to 04.30PM	Paper-IV(Hindi)

**NOTE:- i) Detail of Roll Numbers / Centre of Examination available on the website of the Commission.**

**ii) Admission letter will be supplied to the candidates in the examination centre.**

**iii) Please bring one latest passport size photograph on the day of examination.**